



General Rules and Procedures for All MMTA Programs

1. Teachers registering students for MMTA programs must be MMTA members in good standing, or must pay an additional non-member entry fee of \$125.
2. All registrations must be mailed and postmarked or hand-delivered by the deadline for that event to:
MMTA Office, 10800 Lyndale Ave S, Ste. 263, Bloomington, MN 55420
Deadlines are strictly observed.

Registration is also available online at www.mnmusicteachers.com for the State Piano Contest, Sightplaying Exams and Theory Exams.
3. Fees for participation in a program must be paid by the teacher. MMTA will accept Visa or MasterCard, or a single check drawn from the teacher's bank account. Checks will not be accepted from students or parents.
4. An application/registration may not be withdrawn or changed after it has been received.
5. Schedule requests for general AM or PM times will be honored as time allows. Only those requests submitted at the time of registration will be considered.
6. Requests for schedule changes may be granted at the discretion of the Site Administrator. A surcharge of \$5 for Exams and \$10 for Contests must be paid to MMTA before the student may participate.
7. Communication regarding any student program must be between the **teacher** and the Site Administrator or Program Director. It is inappropriate for a student or parent to contact MMTA program personnel and will result in the student's disqualification.
8. Decisions of the adjudicators are final.
9. There will be no refunds of fees in the event of non-participation.
10. Teachers registering students for any MMTA program will be expected to assist in some manner or send a studio representative to assist as needed.
11. MMTA expects all entrants to abide by copyright law.

Failure to comply with these rules and procedures may result in disqualification.