

Minnesota Music Teachers Association Foundation
DISTRICT/LOCAL ASSOCIATION GRANT

Application Form

MMTAF invites grant proposals from Districts and Local Associations to assist in funding educational programming. Grant requests may be made for a maximum of \$150.00.

- Programming must be educational.
- Programming must take place during the time specified in the application.
- Grants will be awarded with a preference for wide geographical distribution in an effort to award the available funds as equitably as possible.
- Grants should enable groups to do programming beyond their usual means.
- Cooperative programs involving several local associations are acceptable.

Application Deadlines:

Postmarked by November 15th (for programs occurring between January and June 2008)

Postmarked by April 15th (for programs occurring between August 2008 and July 2009)

Mail the completed application to: MMTAF District/Local Association Grant Committee c/o MMTAF 3200 Galleria, Edina, MN 55435.

Each application must include:

- A statement of the dollar amount requested
- A description of when and how the money will be used
- Name and contact information for the association officer responsible for administering the funds

District/Local Association: _____

Contact Person: _____ Phone: _____

Address: _____

E-mail: _____

Signature _____

(The person applying signs and guarantees that if funds are provided that they will indeed be used for the stated purpose and nothing else.)

Dollar amount requested: _____ (Up to \$150)

On a separate sheet of paper, please include a description of how and when the money will be used.

All programs and publicity materials must contain the following statement: "This program was sponsored all or in part by a grant from the Minnesota Music Teachers Association Foundation."

Within 30 days of the completion of the program, please send a brief report including

- 1) A one-paragraph description of the event
- 2) Verification of how the funds were spent
- 3) The numbers of teachers (and/or students?) participating
- 4) A copy of any programs or publicity materials

No district or local association will be considered for future funding unless this report is submitted.